# The PACE 2025 Summer Program Academic Training & Management Operations Center In partnership with The School of Engineering at Morgan State University

# **Plans and Conditions**

- 1. As representatives of Morgan State University, we expect you to conduct yourself in a mature and responsible manner. While we want you to enjoy the program and participate in fun activities, please keep in mind that any inappropriate behavior observed by the community could undermine the program's credibility. We want you to be ambassadors of MSU and help us promote our mission of excellence in education.
- 2. The daily schedule is structured to give you a comprehensive learning experience. Each day, you will participate in math, physics, chemistry, computer science, and XR development classes, followed by evening tutoring sessions for each subject. We have designed a schedule to help you learn the most in the shortest amount of time, so it is essential that you attend all classes and complete your assignments on time.
- 3. Throughout the program, we may take pictures and videos of you participating in various activities. By participating in the program, you agree to allow ATMO/PACE to use these materials for promotional purposes and to inform others about our programs. We will always respect your privacy and dignity and ensure that these materials are used in a professional and appropriate manner.
- 4. We value your ideas and creativity and want to provide you with an exceptional learning experience. While we will do our best to inform you of all program activities, there may be unexpected events or opportunities that arise. Your program experience will depend on your active participation, engagement, and willingness to take initiative. We encourage you to be proactive in your learning and to use this program as a platform to enhance your knowledge, skills, and personal growth. By fully engaging in the program, you will maximize your summer outcome and learning experience.

#### **ATMO/PACE Code of Conduct and Grievances**

## **Code of Conduct**

As representatives of Morgan State University and participants in the ATMO/PACE program, we expect you to conduct yourselves with honor, integrity, and respect for others. This applies to all interactions, whether in-person or virtual, and in any circumstance where program activities are conducted. Any form of harassment or discrimination against other ATMO/PACE participants, MSU community members, partners, hosts, or other institutions is strictly prohibited and will not be tolerated. We are committed to creating a safe and inclusive learning environment that promotes academic excellence and personal growth.

## **Grievance Procedures**

We encourage participants to raise any concerns or issues they may have regarding the program community. If you have a grievance, we encourage you to first discuss it with the resident support staff. If the issue is more serious or academic in nature, you should contact the Program Director, Dr. Carl White. The staff will take appropriate action, which may include mediation or dismissal of the participant(s) involved. We understand the importance of confidentiality, and if requested, we will respect your privacy and keep your concerns confidential. Lodging a grievance will not negatively affect your standing in the program, and we are committed to addressing your concerns in a fair and respectful manner.

## **Grounds for Dismissal**

The following is a list of disruptions or violations which can lead to dismissal.

- a. Providing misleading or false information on your application
- b. Inappropriate use of university facilities
- c. Actions disruptive to the group during group activities
- d. Unprofessional conduct in class, the lab, or during group activities/meetings
- e. Lack of respect toward directors, staff, speakers, and fellow participants.
- f. Fighting
- g. Failure to complete assigned tasks and deliverables (i.e coding lab and final presentations)
- h. Unexcused absences
- i. Unauthorized usage of computer resources
- j. Participating in any romantic relationship with the staff
- k. Other actions deemed inappropriate or disruptive by the program staff
- I. Academic Dishonesty

#### **Corrective Actions**

Infractions will be documented and may result in disciplinary action up to and including dismissal, in the following order:

- a. Oral Warning
- b. Written Warning
- c. Final written warning and/or disciplinary probation
- d. Dismissal
- e. Civil or criminal prosecution
- f. Academic institution notification